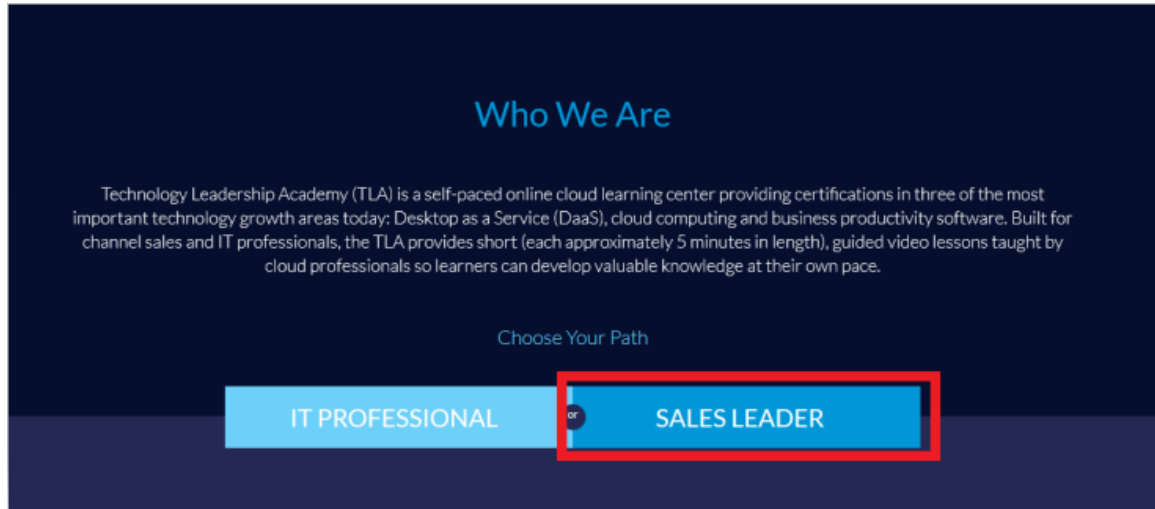
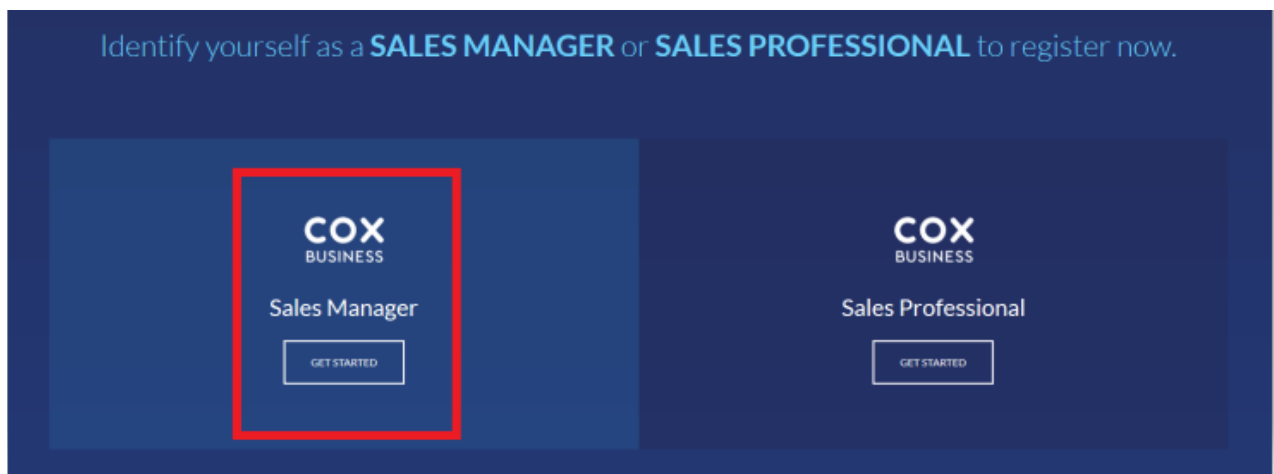


## HOW TO SIGN UP AS A SALES MANAGER (GROUP LEADER) IN TLA:

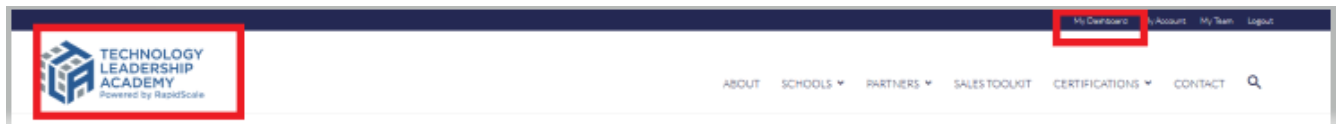
- 1.) Go to <https://technologyleadership.academy/>
- 2.) Follow the path > **Sales Leader**



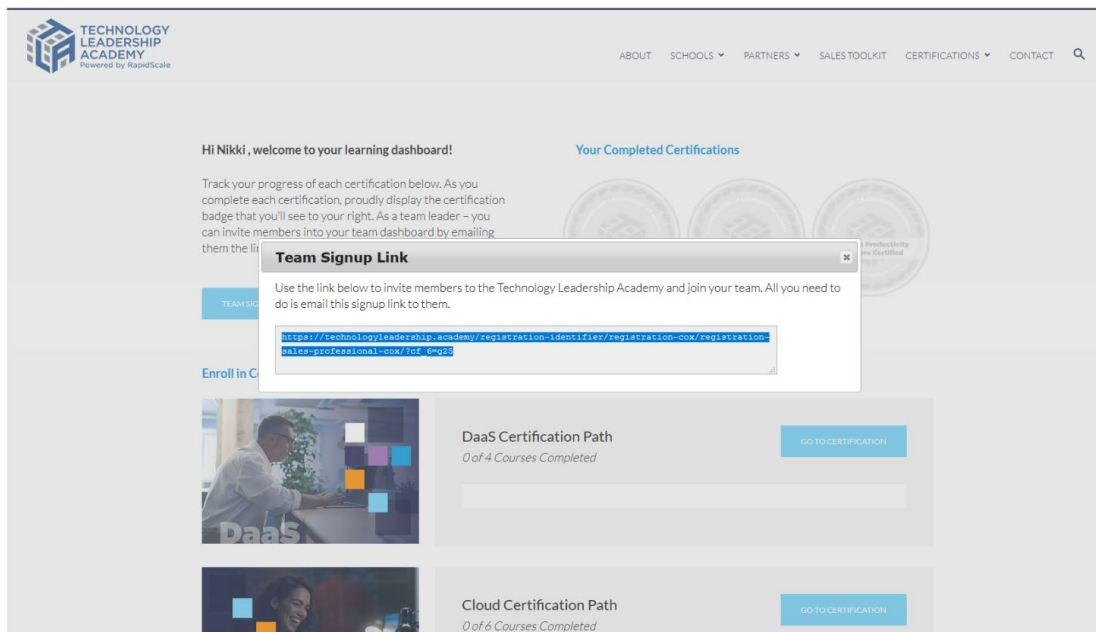
- 3.) Choose your path: Cox Business vs. Channel Representative
- 4.) Make sure you sign up as a **Sales Manager**



- 5.) Register your information; must check “I agree to the Technology Leadership Academy’s Terms of Use & Privacy Policy”
- 6.) Once signed in, click the TLA logo or **My Dashboard** on the top right corner. This should direct you to your dashboard.

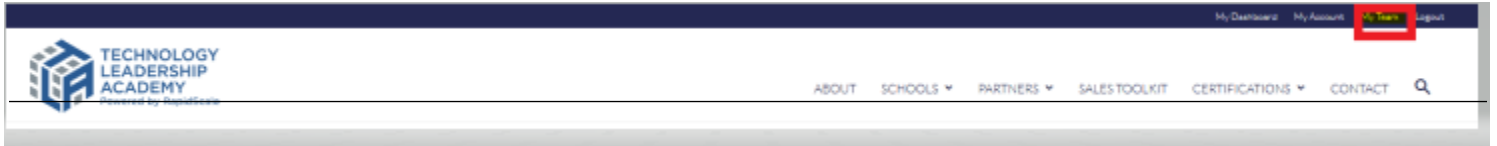


- 7.) Click **Team Signup Link** at the top of the page
- 8.) Copy and paste the link and send to your team members

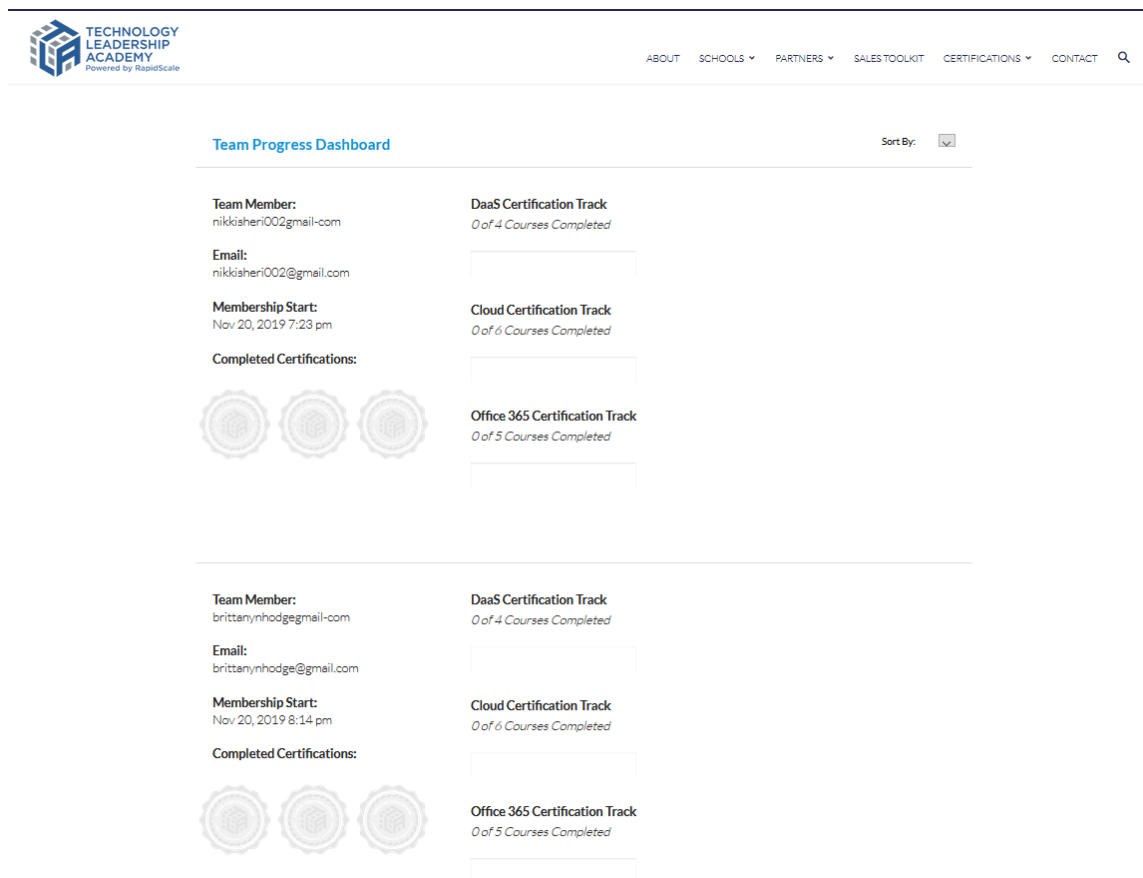


- 9.) The link will direct them to the **Sales Professional** registration page where they must create their login credentials.



10.) Once team members sign up, you should see them in your **My Team** dashboard located on the top right corner



11.) You should be able to see your team members and their progress:



**Team Progress Dashboard** Sort By:

<p><b>Team Member:</b> nikkisher1002@gmail-com</p> <p><b>Email:</b> nikkisher1002@gmail.com</p> <p><b>Membership Start:</b> Nov 20, 2019 7:23 pm</p> <p><b>Completed Certifications:</b></p> 	<p><b>DaaS Certification Track</b> 0 of 4 Courses Completed</p> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div> <p><b>Cloud Certification Track</b> 0 of 6 Courses Completed</p> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div> <p><b>Office 365 Certification Track</b> 0 of 5 Courses Completed</p> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div>
<p><b>Team Member:</b> brittanyrhodge@gmail-com</p> <p><b>Email:</b> brittanyrhodge@gmail.com</p> <p><b>Membership Start:</b> Nov 20, 2019 8:14 pm</p> <p><b>Completed Certifications:</b></p> 	<p><b>DaaS Certification Track</b> 0 of 4 Courses Completed</p> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div> <p><b>Cloud Certification Track</b> 0 of 6 Courses Completed</p> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div> <p><b>Office 365 Certification Track</b> 0 of 5 Courses Completed</p> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div>